



2022-2023 GRANT ACCEPTANCE FORM

Verification:

Your signature on this Grant Acceptance Form is verification of your acceptance of the following conditions:

- In all public statements concerning the grant—school announcements, press releases, printed materials, social media posts, etc.—grantees are required to state that the grant was funded by the **Pasadena Educational Foundation**.
- I (We) agree to fulfill the requirement to **submit paid receipts** for expenditures and to file a **PEF evaluation report** by June 23, 2023. Any unused portion of the grant award must be returned to PEF.
- I (We) understand that all major equipment and/or instructional materials provided must remain in the Pasadena Unified School District.
- I (We) understand the funds must be used for the project described in the application to purchase what was listed in the **budget only**. The funds must be used in the 2022-2023 school year. If changes need to be made I (We) will contact the PEF office in advance.
- I (We) will provide PEF with updates on program progress, activity dates, photos (including before and after if appropriate), video, or any other materials to promote the project.

Funds will be promptly returned IF:

- I (We) cannot complete the project within the given time frame or amount awarded.
- The Foundation determines that the grantee(s) have not performed in accordance with the Grant Acceptance Form or have not met the specific grant conditions of the approved program and its supporting budget.

The foregoing conditions are hereby accepted and agreed to as of the date indicated.

Please sign and return by Friday, November 30, 2022, so that you can receive your check at the Drive-Through Celebration on December 2, 2022.

Name of Primary Grantee: _____

School: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Best way to contact: _____

Non PUSD Email: _____ Phone: _____

Signature: _____ Date: _____

Please return by e-mail to: pefteachergrants@pasedfoundation.org

Pasadena Educational Foundation
351 S. Hudson Ave., Room 153
Pasadena, CA 91101

Questions: 626.396.3625 or www.pased.org